

# **MINUTES OF THE MEETING OF THE SHARED ICT AND DIGITAL SERVICE JOINT COMMITTEE HELD ON MONDAY, 19TH JUNE, 2017, 7.30pm**

## **PRESENT:**

**Councillors: Jason Arthur and Ali Demirci**

## **2. AGENDA PACK 19 JUNE 2017 7.30PM ISLINGTON COMMITTEE ROOM 3 - ISLINGTON TOWN HALL**

### **SHARED ICT AND DIGITAL SERVICE JOINT COMMITTEE**

**MONDAY, 19TH JUNE, 2017**

#### **DECISION SHEET (Issued on 21 June 2017)**

These decisions will be implemented on the expiry of five working days, unless there is a call-in of any of the decisions to the appropriate Scrutiny Committee.

In the London Borough of Camden, a valid request for call-in must be submitted within five working days of the decision being published (for details on how to do this please contact Gianni Franchi on 020 7974 1914).

In the London Borough of Haringey, a valid request for call-in must be received by the Democratic Services Manager by 10am on the fifth day after publication of the decision (for details on how to do this please contact Mike Kay on 020 8489 2920).

In the London Borough of Islington, a valid request for call-in must be received by the Proper Officer within three days of publication of the decision (for details on how to do this please contact Philippa Green on 020 7527 3184).

Please note that this decision sheet is not the official record of the meeting. The decision sheet is an early note of the decisions that were made that we publish to help the call-in process. Once the minutes are published, the decision sheet is no longer available. The minutes are the official record of the meeting and of the decisions taken. They will be issued shortly. The Joint Committee will be asked to confirm that the minutes are correct at the next available Joint Committee meeting.

## **PART 1**

## **7. \*SHARED DIGITAL BUDGET 2017/2018**

**RESOLVED –**

- (i) THAT the financial plan based on the funding provision for the financial year to 31 March 2018, as presented to and agreed by the Shared Digital Management Board on 28 April 2017, be approved; and
- (ii) THAT the individual contributions be noted.

**Reasons:** For the reasons set out in the report and above

**8. \*SHARED DIGITAL MOBILE PHONES/DEVICES PROCUREMENT STRATEGY**

**RESOLVED –**

- (i) THAT the single source procurement strategy for the supply of mobile devices, calls and data procurement for all three Boroughs be approved; and
- (ii) THAT authority be delegated to the Chief Digital and Information Officer (CDIO) to procure through a single supplier and award a contract. The delegation shall cover the implementation of the strategy and the award of the contract itself.

**Reasons:** For the reasons set out in the report and above

**9. \*SHARED DIGITAL MULTI - FUNCTIONAL DEVICES (MFD'S) AND PRINTROOM SERVICES PROCUREMENT STRATEGY**

**RESOLVED –**

- (i) THAT the single source procurement strategy for the supply of MFD's and Print Room services procurement for all three Boroughs be approved; and
- (ii) THAT authority be delegated to the Chief Digital and Information Officer (CDIO) to procure through a single supplier and award a contract. The delegation shall cover the implementation of the strategy and the award of the contract itself.

**Reasons:** For the reasons set out in the report and above

**10. SHARED ICT AND DIGITAL SERVICE JOINT COMMITTEE TERMS OF REFERENCE**

**RESOLVED –**

THAT the changes to the Committee's terms of reference set out in the report be recommended to the Leaders and/or Executive/Cabinet of each of the Councils for approval, subject to:

- an amendment increasing the minimum number of meetings in a year to three; and
- an additional requirement that the Chief Digital and Information Officer consults all members of the Committee on reports.

**Reasons:** For the reasons set out in the report and above

## **11. PROGRESS WITH SHARED DIGITAL**

### **RESOLVED –**

THAT the report be noted.

**Reasons:** For the reasons set out in the report and above

## **12. SHARED DIGITAL JOINT COMMITTEE 2017/18 MEETINGS**

### **RESOLVED –**

THAT the proposed dates for Joint Committee meetings for the rest of 2017/18 be approved:

30 October 2017 (Haringey Civic Centre)

20 February 2018 (Camden Town Hall)

**Reasons:** According to the Terms of Reference, the Joint Committee will meet at least twice a year.

## **13. ANY OTHER BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

There was no urgent business.

**Contact Officer: Cheryl Hardman**  
**020 7974 1619**  
**Principal Committee Officer**

**Decision Sheet ends**

CHAIR:

Signed by Chair .....

Date .....